

MINUTES

BETHPAGE WATER DISTRICT

DATE: May 7, 2026 – 3:00pm

Location: Bethpage Water District, 25 Adams Ave

Commissioners and others present:

John Coumatos Theresa Black Scott Greco Joseph Daub Diana Long Richard Walker Richard Humann Michael Weber Sal Greco

Call to Order: 3:08pm

Minutes of previous meeting:

Minutes from March 5, March 12, March 19, March 26, April 2, April 9 and April 16, 2026, for review and approval.

March 5th – ready for all Commissioner's to review sign.

March 12th – April 9th signed by Commissioner Coumatos and Commissioner Black.

March 19th includes attachment on Legal Powers of Commissioner's provided by Attorney Carman & April 9th includes attachment for Standard Workday provided by Mr. Walker.

April 16th - April 30th ready for review and approval.

Superintendent's Report: Asst. Supt. Daub

1. Asst. Supt. Daub presented the Board with the Payroll Journal report for week ending May 3, 2026.
2. Asst. Supt. Daub presented Overtime report for week ending May 3, 2026
3. Commissioner Black asked if anyone received an email from Webster Bank with a message stating that Access is Denied. Asst. Supt. Daub reported that he did not and it appears that no one else received the message. Mr. Daub will investigate this error message and report back to Commissioner Black.
4. Asst. Supt. Daub reported that the new email has a Proofpoint, a third party that scans emails. Users must go through list and approve or block emails. Once approved or blocked once, the email will not show up on the Proofpoint list.

Town of Oyster Bay Bond Claim Forms

None

Correspondance :

1. Tri-party collateral agreement. Capital One and Bank of NY Mellon at 105%. dated 04/27/2026.
2. Tri-party collateral agreement. Webster Bank and Bank of NY Mellon at 102%. dated 04/27/2026.
3. LIWC Operator Training Workshop & Trade Show on Main Break Maintenance being held at the T. Mina Supply on Wednesday May 27,2026 at 8: 30am.This is a 5-credit course. Mr. Daub plans on registering Michael Murphy, David Kelly and possibly Andrew Panetta.

Attorney's Report: Gregory Carman

None

Engineer's Report: Michael Weber

1. **BPWD1554** - North to South Transmission Main – Phase 2 – (Central Ave.) – Bancker committed to completing remaining concrete work and traffic loop detector within two weeks. H2M preparing final change order to reflect the additional work/credits.

Phase 3(Park): Bancker asked to submit calculations to support justification for using a thinner walled sleeve pipe for the directional drill and associated monetary credit.

Commissioner Greco inquired about the thinner wall pipe issue and request from Bancker that has not been resolved yet. He asked Mr. Weber if that would be resolved before giving them the signed contract. Mr. Weber responded that we have already awarded them the job and they are going to allow them to start. Mr. Weber also said that they were not going to allow any changes unless Bancker has demonstrated it proper and, there would be an associated credit that BWD finds acceptable. H2M has asked Bancker to submit their calculations from their driller on why the thinner wall pipe would be suitable and what type of credit that would come with.

Plans sent to NYS Parks for approval to construct permit.

Final plans sent to LIPA. LIPA had previously reviewed work easement and made comments which are already reflected in the plans. No changes expected from this submission.

Easement: Parks stated the agreement is with the Comptroller's office. Anticipate another signature from BWD, then final processing.

2. **BPWD2107** - Ion Exchange & AOP Treatment at Plant No. 1 – Start-up schedule for remaining systems:
 - Preliminary comments have been received from the DOH after the walkthrough. PRI is working on completing the items.
 - IO checkout with SI has been completed for Well Nos 7 & 8.
 - PRI continues working on work remaining list.
3. **BPWD2275** – Verizon Upgrade at Adams Avenue – Project should be completed assuming further troubleshooting.
4. **BPWD2553/2554** – Watermain Replacements – Health Department requested references to new backflow devices be removed from watermain plans, and any proposed new devices would require a separate submission.

Mr. Walker reported that he had a good meeting with the Deputy County Executive for Intergovernmental Affairs. The Deputy will be meeting with the Health Department on Water Main issues. The Deputy met with Commissioner Coumatos, Supt. Boufis, Asst. Supt. Daub and Mr. Walker. They presented the Deputy with some concepts regarding the projects in reference to a DCV. They communicated that the district should not have to make payment or do an application, only for new houses applications can be filed.

5. **BPWD2601** – Wellhouse & Treatment for Well BGD-2 – Progress continues on design report. Aiming to submit to NCDH the third week of May. Pre-design work complete, to kick off full design. (check on precast building concept).

Old Business: Asst. Supt Daub

1. Licensing & Training Update

Asst. Supt. Daub reported that all new employees passed their licensing assessments. He stated that certificates and licenses will arrive by mail, allowing the employees to begin training classes and earn continuing education credits. He explained:

- D License holders require 15 credits every 3 years.
- B License holders require 30 credits every 3 years.
- Employees are expected to eventually pursue their 2B licenses.

Employees were nervous but well-prepared after a review session held earlier in the week. NCDOH conducted extensive questioning during the evaluations, including treatment-related topics and chlorine/pH testing.

2. Minutes / Stenographer Discussion

Asst. Supt. Daub introduced a proposal for a remote stenographer service that would attend meetings virtually and provide verbatim transcripts.

The estimated cost discussed was:

- Approximately \$175 per hour
- Includes a draft transcript

Commissioner Coumatos stated that the district needs a solution because meeting minutes have not been completed since February.

Commissioner Greco felt that the backlog began when Sal lost access to the minutes system and software.

Commissioner Coumatos disagreed with that explanation and expressed support for using an independent transcription service.

Asst. Supt. Daub explained that the previous process historically worked efficiently, with minutes previously completed shortly after meetings.

Asst. Supt. Daub will gather additional information and possibly arrange a trial run. The board also discussed contacting the town clerk regarding municipal transcription practices.

3. Trophy Order

Nine trophies were ordered from Nu-Creations for three schools. This is the same vendor from prior years.

Nu- Creations will provide a rendering/proof before approval and delivery before June 1st is expected.

4. Street Fair – May 17

Set-up for the street fair begins at 7:00 AM and breakdown is scheduled for 5:00 PM.

Staffing discussion included:

- Michael Mirabella is scheduled to work
- Victor Belgiorno already asked to assist

Balancing overtime opportunities among the three newer employees created uncertainty regarding assignment order.

Commissioner Greco and Commissioner Black recommended that Joanne Marinaccio also be asked because she traditionally participates.

Commissioner Black further suggested that Welton should be informed that future opportunities will rotate fairly.

5. Water Tasting Contest (Long Island, Nassau County)

The District reached the finals of the water tasting contest and finished in second place behind the Village of Bayville.

6. Sprinkler Installation Proposal

Asst. Supt. Daub presented a \$4,500 proposal from Pepitone for sprinkler installation at the front and side of the property.

The proposal includes:

- Six irrigation zones
- Smart controller and sensor system
- Tunneling beneath the sidewalk rather than installing another service line but two services would be ideal.

Commissioner Greco questioned whether the cost was high relative to the amount of work involved.

Asst. Supt. Daub responded that the pricing appeared consistent with current market rates.

Mike Dwyer from Long Island Water Conference was discussed as a possible source for a second quote.

Commissioner Black acknowledged that Pepitone has a long-standing working relationship with the district.

The board discussed balancing the possibility of cost savings against timing concerns related to landscaping and grass installation.

7. SCADA / Infrastructure Work

Larry from SI would return to:

- Finish ATS cleanup
- Enable generator testing through SCADA
- Connect the tank RTU for outage monitoring
- Finish wiring work at Well 7

The project is nearing completion and may require only one additional visit.

8. Civil Service Hiring Update

Approximately 5–10 responses were received for the Account Clerk position, while no responses were received for Clerk Typist.

Account Clerk title is more beneficial for district operations because the role can perform broader responsibilities.

The posting closes May 12, after which interviews and appointments will begin.

9. Business Manager Discussion

Commissioner Coumatos advocated strongly for creating a Business Manager position, stating that the district cannot continue operating under the current workload demands.

Commissioner Coumatos proposed a salary range of approximately \$135,000–\$175,000 and emphasized the need for stronger administrative and financial oversight.

Commissioner Black recommended surveying comparable districts to determine industry standards and compensation structures.

Asst. Supt. Daub acknowledged the need to review requirements and comparable district practices before moving forward.

Consensus supported pursuing the position.

10. Potential Retirement Recognition for Mike

Commissioner Coumatos discussed a potential recognition event for Mike if he officially retires or leaves the district.

Commissioner Coumatos stated that:

- Joanne Foley and other community members expressed interest in attending
- Local politicians and officials may also be invited
- Attendance could reach approximately 70 people

The board discussed the possibility of needing a larger meeting space depending on Mike's final decision regarding retirement.

New Business: Supt. Boufis

None

Executive Session: 3:55pm – 4:32pm

Chairman Coumatos requested Commissioner Black, Commissioner Greco and Asst. Supt. Daub to enter session to discuss personnel issues.

Meeting Adjourned: 4:35pm

Respectfully submitted by Secretary Scott A. Greco


John F. Coumatos, Chairman


Theresa M. Black, Treasurer


Scott A. Greco, Secretary